



September 26th, 2025

Call for Candidates

Dear Member(s),

As managing agent of **Northlake Estates Homeowners Association, Inc.**, we are pleased to announce that a Virtual Election Meeting of the Members will soon be scheduled. The purpose of the meeting will be to discuss normal business of the Association and elect one (1) Class A Member to the Board of Directors.

Enclosed with this notice you will find a blank candidacy form. If you would like to nominate yourself or another Class A Member as a candidate for the Board of Directors, please complete the form and **return it to Essex Association Management via Email, Mail, Fax, or by submitting Online through your Association's Website by or before the deadline noted below.** Due to the meeting being held virtually, floor nominations and write-in candidates cannot be accepted during the meeting.

In order to ensure that all candidates' names are placed on the ballot, the Association must receive the completed Candidacy Form no later than Monday, October 13th, 2025, by 5:00 p.m.

Please return your Candidate form Via:

Online: www.northlakeestateshoa.com
E-mail to: abarnes@essexhoa.com
Subject: Northlake Estates HOA Candidate

Fax: (469) 342-8205; Attn: Ashton Barnes

Or you may Mail to: Essex Association Management, LP
Attn: Ashton Barnes
1512 Crescent Drive, Suite 112
Carrollton, TX 75006

After the Candidacy Forms have been received and the candidates established, we will issue the Virtual Annual Election Meeting Notice Packet containing the meeting notice, draft agenda, proxy, ballot listing all candidates, and their candidacy statements for review.

Sincerely,

Essex Association Management, L.P., Managing Agent
On behalf of Northlake Estates Homeowners Association, Inc.

cc: HOA File
Enclosures: Candidacy Form

Please return your candidacy form no later than Monday, October 13th, 2025, by 5:00 p.m.

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006
Phone: (972) 428-2030
www.northlakeestateshoa.com